

SMUPA EXECUTIVE BOARD MEETING MINUTES

August 16, 2008

The meeting was called to order by Nick Povia at 4:05 PM.

Principal's Report: Mrs. Mattis and her husband were in attendance. Mrs. Mattis spoke about her support of the unit; we share the same goals and wish to have a positive environment for the kids. Looking forward to seeing everyone at band camp. Mrs. Mattis spoke about the concern for the amount of traveling the unit will do regarding competitions. We have added a show per discussion with Nick and staff. She spoke about the 50th Anniversary Thanksgiving Football game with a dinner at Mercer Oaks sponsored by HHW with Steinert welcome. Steinert is sponsoring a breakfast the morning of the game to be held at our cafeteria. First 150 tickets will receive a free T-shirt. Once again thanks everyone for the invitation and all our hard work.

Secretary's Report: Due to computer problems, Nick's minutes from our last meeting were unavailable for reading. A motion was made to send the minutes via email.

Treasurer's Report: Treasurer's Report: Rick Hillman presented his report. See Attached. Rick proposed a motion to restore the balance in our savings account to \$20,000 in reserve. Our current balance is **\$35, 414.45** in unreserved. Change unreserved to \$15,000. Kurt Cherry made the motion to move money necessary, 2nd by Mike Kelvy. All were in favor. Discussion was had regarding Gift Cents automatic withdrawals from our checking account to streamline the process with payment of the gift card program. Motion was made to open a new checking account to be used for Gift Cents only. \$500 will be kept in the account as a cushion. Also authorizing to sign agreement with Gift Cents. Theresa Povia made the motion to open the account, Sharon Hillman second. Unanimous vote. Rick created a proposed budget for 2008-2009– see attached. Date corrected. Debbie Bearce made a motion to adopt the budget as it stands. Stan Brzezynski 2nd. Unanimous vote.

Vice President's Report: Susan Sereni spoke about fundraising. The fundraising packet will be distributed at band camp. Susan spoke about One Stop shopping on Wed night during band camp. She requested help that afternoon with set-up. Magazine sale will kick-off Monday during band camp. M&M sale starts Monday as well. Orders only - candy delivered in October. Once again, we will set up a table at Septemberfest-Sunday, September 14th. Volunteers needed for set-up and man the table. Form will be sent home asking for water donations and snacks. Rosa's will supply sandwiches, etc. to sell and Rosa will split 50-50 with us. Susan spoke about various fundraisers throughout the year. Mrs. Guinta asked for a list of fundraisers with corresponding dates for Mrs. Mattis to keep track. Mike Anzuini suggested a "staff" raffle where the children would buy tickets to have one of the staff march their position during a rehearsal. Photo DVD's will once again be for sale sometime after Thanksgiving in time for Christmas. SMU Films.com will also be available for videos, pictures and will be available for purchase online.

Membership Report: Jackie Chen presented her report: 32 Families have joined so far.

Uniform Report: Debbie Bearce presented her report. Requested all uniforms returned on Monday of band camp with the exception of the rain coats unless they don't fit. Uniform remains the same as last year. All green baldrics need to be returned.

Band Store Report: Theresa Povia presented her report. A detailed spreadsheet was distributed with our current inventory by line item. We have over \$5,929.85 in inventory! Theresa

will present this updated report at each meeting; the store will be open every day after band camp.

Sunshine Committee Report: Marianna Kely presented her report. 5 sympathy cards went out. Callahan's, Komperud's, Falsetti's, Superintendent and Zimmer families.

Field Crew Report: Rose Povia presented her report. Our trailer is clean! Inventoried flags. Banner was cleaned. New tube and possible new pole for this season. Requested carts for flags transported onto the field. Hooks on the carts for the hoops being used this year. Rose will be asking for volunteers among new parents for field crew. Shirts will be ordered at the end of the week of band camp. Green shirts, black pants/sleeves (if needed), black shoes if possible.

Website Report: Dave Sereni gave his report. Website is up to date. Requested that committee chairs having an email contact on the website either decide on SMUPA.com or their own.

Music in Motion/Ad Book Report: 1/3 of our budget ! September 8th meeting will review committees.

We currently have 6 bands participating including us. Township will supply a tent (large) or two smaller ones. \$7,800 profit last year. \$10,300 was our ad book profit last year. All ads due Monday, September 8th Nancy Adams presented her report. Three bids were obtained to print the book. We are investigating the possibility of leasing a high-speed copier to print the book ourselves. Her goal is to produce a higher quality book than past years. Encourages coupons and/or discounts with the ads.

President's Report: Nick welcomed everyone thanking them for coming out. Especially Mrs. Mattis. Nick spoke about a parent not in agreement for the photos and did not sign the approval form. The parent stated she would speak with her husband and possibly change her mind. Later, Nick spoke about how busy the summer has been with constant communication with staff to work together for a very good year. Mentioned drum line worked every Tuesday all summer for 3 hrs. each.

Staff Report: Stephanie Guinta presented her report. Christina Holland resigned her position and moving to CA. Caroline Anzuini will be filling-in on a part-time basis and will participate in our band camp. She will also be writing our drill and assisting Lacy. Jen Thomann will take the open position. Hoping for Caroline to become full-time next year. As mentioned before, we are adding an extra festival this year. Staff will decide where. Will be weekend of October 4th- possibly Burlington City. Stephanie mentioned Nick Povia suggested we have student representatives this year to act as liaisons between staff, unit, section leaders and parents association. Also utilizing section leaders more to keep staff informed of issues, etc. Stephanie mentioned October 25th will be the 50th Anniversary. Mrs. Mattis would like us to perform in some capacity in addition to the football game. We also have state championships the next day – October 26th.

Old Business: Nick would like to appoint a Finance Committee to function as a steering mechanism to the Treasurer. Upon approval (if approved), Kurt Cherry would be the President, John Guhl and Graham Smith would also be appointed. Additional appointments would be in September. Walt Wagner made the motion, Debbie Bearce seconded. Unanimously approved.

Nick presented a copier budget. Nick proposed leasing a new copier with stitching capability and cover printing. \$2836/yr. which is a \$1855/yr savings for 144,000 copies/yr. Would also be used for banquet program printing as well as all other printing needs for SMU/SMUPA. Includes everything but paper which SMUPA doesn't pay for. Rose Povia made the motion to lease the new copier as proposed, Nancy Adams 2nd. All approved with the exception of 1 nay vote.

Football boosters agreed to under the stands concession sales as was done last year.

Kurt Cherry reported the Audit Committee found the books to be in order.

New Business: We had a request for Honorary Membership for Walt Whitehead. Nick read the bylaws regarding Honorary Membership. Kelly Mattis is automatically an Honorary Member. Mike Kelvy made the motion to accept Walt Whitehead as an Honorary Member. Rick Hillman 2nd. Rose Povio made an amended motion to have a blind ballot vote to accept Walt Whitehead as an honorary member. Mike Kelvy & Rick Hillman agreed to the amendment. Stephanie Guinta stated you could also abstain. Committee to count ballots was Mary Kanoc, Debbie Bearce and Rose Povio. 22 ballots were cast; 15 agreed, 6 were no, 1 abstained. Walt Whitehead was voted in as an Honorary Member.

Nick discussed the Leadership Committee again. He mentioned this would allow students to get more involved as leaders in the unit. They would hold their own meetings to share best practices, etc. Have "ownership" over issues. Meetings would be held every 2 weeks or so during the busy band time. SMUPA would provide bagels and/or some sort of refreshments.

Rose Povio suggested the students need to take more ownership with events i.e. 1-stop shopping, setting up for evening events. Need to feel welcome to help out.

Walt Wagner suggested Section Leaders take ownership to make sure equipment is put away after each event.

Rick Hillman made the motion to adjourn at 6:50 p.m. EVERYONE 2nd!!!

Respectfully Submitted:
Jacqueline Wagner, Secretary